



**OFFICIAL ORDER FORM**  
 'HelpAge' Greeting Cards 2011/2012

HelpAge Sri Lanka  
 No.102, Pemananda Mawatha  
 Raththanapitiya, Boralesgamuwa  
 Sri Lanka.

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a) Please print and supply the following 'HelpAge' Greeting Cards on or before \_\_\_\_\_

FOR OFFICIAL USE ONLY			
ID No.	GC / COR / IND /	/2011	
Ord. No.		Date	
Inv. No.		Date	
Rec. No.		Amt.	
Rec. No.		Amt.	

(Please indicate delivery date clearly)

ALL CARDS ARE PRINTED ON 230 GSM LINEN BOARD						
Code	Legends (Titles)	Size in cm	Qty	Rate (Rs.)	Value (Rs.)	(Cts)
D1	The Tradition of Faith <i>Sarath Yatawara</i>	11.7x16.3		27.50		
D2	Bakers Falls at Horton Plains <i>Prabath Dasanayake</i>	11.7x16.3		27.50		
D3	'Herman' and 'Herbert' at Walawe <i>Nimal Dias Jayasinha</i>	11.7x16.3		27.50		
D4	Bethlehem <i>HelpAge Collection</i>	11.7x16.3		27.50		
D5	Tranquility (Oil on Canvas) <i>Nihal Sangabo Dias</i>	11.7x16.3		27.50		
D6	The Southern Coast (Oil on Canvas) <i>Saman K Priyadarshana</i>	11.7x16.3		27.50		
D7	Life moves on (Oil on Canvas) <i>Saman K Priyadarshana</i>	11.7x16.3		27.50		
D8	18th Century Village (Oil on Canvas) <i>Sarath Yatawara</i>	11.7x16.3		27.50		
D9	Compassion (Oil on Canvas) <i>Thushara Kumarasinghe</i>	11.7x16.3		27.50		
D10	Sensation (Water Colour on Paper) <i>Razia Esufally</i>	11.7x16.3		27.50		
D11	Seamen (Oil on Canvas) <i>Saman K Priyadarshana</i>	11.7x16.3		27.50		
D12	The pearl of the Indian Ocean <i>Sashike Jayasinha</i>	11.7x16.3		27.50		
D13	Christmas <i>Sashike Jayasinha</i>	11.7x16.3		27.50		
D14	Mid Night <i>Sashike Jayasinha</i>	11.7x16.3		27.50		
D15	The Sparkling Stars <i>Sashike Jayasinha</i>	11.7x16.3		27.50		
D16	Christmas Joy <i>Tharindu Perera</i>	11.7x16.3		27.50		
D17	The Gift <i>Sashike Jayasinha</i>	11.7x16.3		27.50		
D18	Fantasy <i>Sashike Jayasinha</i>	11.7x16.3		27.50		
D19	White Christmas <i>Tharindu Perera</i>	11.7x16.3		27.50		
D20	Golden Rings <i>Sashike Jayasinha</i>	11.7x16.3		27.50		
D21	Innocence <i>Mithila Somasiri</i>	11.7x16.3		27.50		
	<b>Sub Total</b>					
D22	Birds eye view of Sigiriya <i>HelpAge Collection</i>	14.5x20.0		35.00		
D23	Red Bauble <i>Sashike Jayasinha</i>	14.5x20.0		35.00		
YOUR GENEROUS DONATION TOWARDS THE CAUSE OF OLDER PERSONS						
<b>TOTAL</b>						

We enclose herewith Cheque/ Bank Draft for Rs/ US\$/ A\$/£ \_\_\_\_\_ drawn in favour of 'HelpAge Sri Lanka'  
 b) Guidelines for placing the order (please refer overleaf)

c) Authentication:

Name of Buyer: \_\_\_\_\_ (Company name/ Individual name, in block letters)

Postal Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Name of Chairman/ Managing Director: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_

Authorised Signature: \_\_\_\_\_

Company Seal Here

FOR OFFICIAL USE ONLY		
	Name	Date
Handled by:		
Sorted by:		
Packed by:		
Printed by:		
Delivery:		

## GUIDELINES / TERMS AND CONDITIONS

1. Please return this Order Form duly completed by 30<sup>th</sup> September 2011. An early order will enable you to send your OVERSEAS CARDS by SPECIAL SEA MAILS.
2. Please indicate delivery date very clearly.
3. All titles of designs could be identified from the brochure and related to the names of designs printed on this Order Form.
4. The price includes a quality White envelope.
5. Please indicate your VOLUNTARY DONATIONS clearly.
6. Your Order may be faxed to us initially and subsequently the original MUST be forwarded to us together with the advance payment of 50% of the total value of your order. Balance payments MUST be made prior to collection/ delivery of goods.
7. All cheques should be drawn in favour of 'HELPAGE SRI LANKA' and crossed 'ACCOUNT PAYEE ONLY'. For CASH PAYMENTS an Official Receipt will be issued immediately.
8. Please make your selections of MESSAGES by ticking the appropriate boxes indicated below.
9. Your Name and/or your Company Name and Logo, address etc, in ONE COLOR will be printed FREE-OF-CHARGE, for those ordering OVER 150 CARDS. However cost of extra colours, art works, positives, plates etc., will be charged to the buyers' account.
10. Please print your over-print text clearly, in the appropriate box shown below. Your computer designed over-print text could be sent in a CD, Pen Drive or by email. Indicate font types and sizes needed for your over-print where ever possible. Please forward two clear copies of logo/s and colour codes where necessary.

### SELECTION OF MESSAGES (Select by ticking box)

Message No. 1 <input type="checkbox"/>	<i>May the joy and peace that prevail during this season be yours through the New Year</i>	Message No. 3 <input type="checkbox"/>	<i>Wishing you a Happy Christmas and A Bright and Prosperous New Year</i>
Message No. 2 <input type="checkbox"/>	<i>Season's Greetings and Best Wishes for the New Year</i>	Message No. 4 <input type="checkbox"/>	Inside Blank (for your own message)

### Over-print Plan

Inner Front Flap (behind the picture)	Inner Rear Flap
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Over printing chargers per card are as follows:-

<i>One Colour</i>	<i>Two Colours</i>	<i>Three Colours</i>	<i>Four Colours</i>
<i>Free</i>	<i>Rs.2.00</i>	<i>Rs.4.00</i>	<i>Rs.6.00</i>

Please note the cost of each plate is Rs.250/= (for offset printing)  
and cost of each tracing is Rs.50/= (for offset and screen printing)

Chairman: Deshabandu Tilak de Zoysa, Deputy Chairman: Deshabandu A.M.de S. Jayaratne, Deshabandu (Mrs.) Jezima Ismail, Mr. H. Wickremesinghe, Mr. Sanjeev Gardiner, Dr.(Mrs.) C.P. Banagala, Mrs. N.A. Subasinghe, Mr. M.D.P. Gunasena, Ms. Yasmin Raheem, Mr. N. Dias Jayasinha, Mr. Krishan Balendra, Mr. Nishantha Gooneratne.  
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